

CONSTRUCTION WORK AT EL PARQUE
CONTRACTORS REQUIREMENTS

REQUIREMENTS FOR ALL CONTRACTORS WORKING ON HOMES IN ELPARQUE

All contractors must sign this document in order to BE ALLOWED to start work.

This is under the official supervision of the Park administrator, and the CTC Committee of Technical Construction.

1- No work will be started on any construction unless there is an official CTC form signed and approved by the CTC committee members. There are no exceptions. These forms can be obtained from the office. The Administrator has access to these forms.

2- Construction shall be any work that affects the exterior part of any home, including the front, sides or rear. This also includes the work to the exterior walls of the property, lawns or walkways.

3- No work will be permitted on the streets. Dumping dirt, concrete, rock, sand, dirt and other construction materials onto El Parque streets is prohibited. Contractors are prohibited from mixing concrete on El Parque streets. If there is no place to work, then wood, metal bins or wheelbarrows shall be used to mix their materials. When the job is done all debris must be cleaned up and the street must be put back in its original condition.

4- **If a contractor starts any work without a permit, he will not be allowed to work in the park in the future.** The guards will be instructed to not allow him or his workers on the premises as per our administrator's supervision.

5- Permission is required to enter any manhole or Tel Mix box. Contractor must provide the location and number of the manhole or Telex box. Contractors also must give your reason for entering the manhole or Telex box. With the permission obtained from the El Parque Administrator and only after permission is obtained can the contractor proceed to enter these numbered units. Security guards are instructed to report any entry into our electrical utility boxes or manholes.

6- No work will be allowed without a security deposit of minimum of 3,000.00 to 6,000.00 pesos per work order. This will be held by our administrator, to be returned only after the complete inspection and satisfaction of the job site by the CTC committee.

7- As a courtesy to your neighbors, any construction will be reviewed by that neighbor as to restrictions or loss of their views.

8- Signatures of CTC members in its advisory capacity does not guarantee quality of contractor's workmanship or warranty of their work, nor will members of the CTC committee be held liable in any capacity for contractor's mistakes in their judgments.

Signed by Contractor _____ -

Date _____

